



LUCA AWARDS

Student of the Year

Tuesday 29th November 2016
Mansion House, London, EC4N 8BH

In the presence of HRH Prince Michael of Kent GCVO
Black Tie

Student of the Year



The LUCA for Student of the Year is awarded to a person who, during the year immediately prior to the awards ceremony, has achieved examination success. Whilst most students expect to achieve examination success, the Student of the Year will be a person who, in the judgement of ICB, has shown outstanding achievement whilst studying in or overcoming difficult circumstances.

Criteria

1. Nominations for the Student of the Year LUCA Award may be submitted by an ICB Accredited Training Provider (ATP), or by a student him or herself, or by another person associated with the student who believes that he or she is worthy of the title 'Student of the Year'
2. ATPs may nominate more than one student
3. The student must have been registered with ICB as a student for not less than 90 days during the year immediately preceding the LUCA Awards ceremony. Previous non-consecutive periods of ICB student registration will not be taken into account.
4. The student must hold current valid ICB student registration or membership
5. Previous winners or nominees are eligible to enter
6. Nominations should take the form of a letter detailing why the nominator believes the student worthy of the title 'Student of the Year'.
7. The nomination should be submitted to ICB via email to luca@icbglobal.org. The email subject line must include "Student of the Year nomination", together with the name of the student being nominated.
8. The letter of nomination must include the following basic information:
 - The name of the student
 - Name of the nominator
 - Name of tutor if applicable
9. The application fee for Student of the Year is £100 +VAT. An invoice for the application fee will be issued upon receipt of your application. Payment will be due within 7 days from the date of invoice. If funds are not received within this time your nomination may be revoked.
10. Additional documentation, such as letters of support from any person or persons who are willing to attest to the circumstances that have affected the student are encouraged. These can be attached to the original nomination or emailed separately. If emailed separately the subject line must include the name of the student being nominated and must state that it is supporting documentation.
11. ICB will acknowledge receipt of each nomination and separate supporting information. ICB accepts no responsibility for any nomination or supporting information which is sent but is not received.
12. All nominations and supporting documentation must be received by ICB not later than midnight on Monday 14th November 2016. The date and time recorded on the ICB's inbox will be taken as the date and time received and late entries will not be accepted.
13. Nominees who are shortlisted will receive 2 tickets to the LUCA Awards event taking place on Tuesday 29th November at the Mansion House in London (value £480). Nominees will be expected to attend the awards ceremony.
14. ICB's decision will be final and no correspondence will be entered into.