

PETTY CASH

CASH RECEIVED	DATE	DESCRIPTION		TOTAL
23 10	1.4.12	balance b/f		
	1.4.12	Costa Coffee.	1	2 35
	2.4.12	Cartridge World	2	30 00
100 00	3.4.12	CASH DRAWN FROM BANK.		
	3.4.12	Milk.	4	1 18
	5.4.12	Window Cleaner	5	4 00
	12.4.12	'J' Lottery	6	4 00
	15.4.12	SAINSBURYS MILK	7	1 18
		" CLEANER	7	90
		BATTERY	7	1 00
	17.4.12	MILK + CAKES	8	2 00
	17.4.12	L.B. BROMLEY	9	2 00
	29.4.12	SAINSBURYS - STAMPS	10	8 28
	29.4.12	SUPERDRUG - Toilet Rolls	11	1 99
123 10				58 88
		balance	c/f	64 22
				123 10

V.A.T.	PRINTING POSTAGE STATIONERY	CLEANING	TRAVEL + SUBSISTANCE	CANTEEN	SUNDRIES DETAILS	£
			1 96			
5 00	25 00					
				1 18		
		4 00				
					DRAWINGS	4 00
				1 18		
15		75				
17	83					
				2 00		
					PARKING	2 00
	8 28					
33		1 66				
6 04	34 11	6 41	1 96	4 36		6 00