

Exemptions by Qualification

AAT Level 2 only

- Application for Associate membership (AICB).

Exemptions available:

- Level 2 Certificate in Bookkeeping.

Requirements:

- AAT Level 2 Certificate in Bookkeeping OR AAT Level 2 Certificate in Accounting
 - o You must have sat and passed all relevant exams. Exemptions or conversions cannot be accepted towards application for ICB exemptions. Your most recent relevant exam must have been passed within five calendar years of application.

Application process:

- Provide supporting documents.
 - o Photo ID (driving licence or passport).
 - o CV or cover letter (detailing study and/or work experience to date).
 - o AAT Statement(s) of Achievement.
- If AAT qualification passed within two years, AICB approval following checks.
- If AAT qualification passed over two years ago, pass the ICB Level 2 MEP. [\[Click here for more information\]](#)